

# PRSA 2020 Counselors to Higher Education (CHE) Summit

April 6-8, 2020 | Royal Sonesta Hotel | New Orleans, L.A.

## REGISTRATION FORM

**INSTRUCTIONS:** Please complete all information on this registration form. The form must be complete, with full payment (U.S. funds only), in order to be processed. **REGISTRATIONS RECEIVED WITHOUT PAYMENT WILL NOT BE PROCESSED.** Submit a separate form for each registrant. This form must be received by **March 9, 2020** to qualify for reduced rates. Registrations received thereafter will be processed at the regular rate. Mail/fax registrations must be received by **March 9, 2020**. Registrations after March 26, 2020, will be accepted on site on a space-available basis. **Speakers, sessions and conference events are subject to change without notice.**

Name \_\_\_\_\_

Last

First

MI

Title \_\_\_\_\_ Organization \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_

Zip/Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

(Please note: an email address must be provided for registration confirmation.)

Preferred name for badge \_\_\_\_\_

Emergency Contact: Name \_\_\_\_\_ Phone \_\_\_\_\_ Cell \_\_\_\_\_

## REGISTRATION TYPE

Check one category below — then circle the corresponding fee at right.

	SAVER (Received by March 9)	REGULAR (Received after March 9)
<input type="checkbox"/> PRSA CHE Member (Full Conference)	\$775	\$875
<input type="checkbox"/> PRSA Member* (Full Conference)	\$835	\$935
<input type="checkbox"/> Nonmember (Full Conference)	\$1005	\$1,105
<input type="checkbox"/> Day Registration (Tuesday only)	\$525	\$625
<input type="checkbox"/> Pat Jackson Reception and Dinner Only (Monday, April 6)	\$150	\$175
<input type="checkbox"/> Bus Ride to Campus Tours** (Mon, April 6: first come, first served)	No charge	No Charge

Total \_\_\_\_\_

PRSA members attending this event will automatically be enrolled in the Counselors to Higher Education Section at no additional cost.

Click here if you do not want to join the Counselors to Higher Education Section.

\*Global Alliance and BPR/FL members qualify for the PRSA member rate.

\*\*Due to local ordinances, you will be required to walk 2 blocks to board the bus for the tour. If special accommodations are necessary, please contact Amy Moore at [amy.moore@prsa.org](mailto:amy.moore@prsa.org) or (212) 460-0302.

**Payment** must be made in advance. For credit card registration, fax your completed form to (212) 460-5460.

Select card:  Visa  American Express  MasterCard

Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Signature \_\_\_\_\_

**Check:** Please make check payable to "PRSA Counselors to Higher Education Section" and mail with this form to:

**PRSA, Attn: Counselors to Higher Education Section, 411 Lafayette Street, Suite 201, New York, NY 10003.**

**Cancellations/Refund Policy:** Refund of the PRSA Counselors to Higher Education Summit, less an administrative fee of \$85, will be made if written notice of cancellation is postmarked no later than March 26, 2020. Registrants whose cancellation requests are postmarked after March 26, 2020, will NOT be entitled to a refund due to cancellation, regardless of your registration date. Cancellation of registration for this event must be made in writing and mailed to: PRSA 2020 Counselors to Higher Education Summit Registration, 411 Lafayette Street, Suite 201, New York, NY 10003, or faxed to (212) 460-5460. If you cannot attend, you may notify PRSA by March 26, 2020, if another person will be attending the conference in your place. For substitution, non-Counselors to Higher Education Section or non-PRSA members must pay the appropriate difference in the registration fee. Please call (800) 350-0111 to make this notification.

**Hotel Accommodations:** To make reservations at the [Royal Sonesta Hotel](#), call 1-855-463-3092 and reference Group Code 0405CHESPR, or Group Name PRSA Counselors to Higher Education Spring Conference. You can also book through the hotel website using this direct link: [PRSA Counselors to Higher Education Spring Conference](#) at a room rate of \$209 per night for Sunday, Monday, Tuesday and Wednesday. Reservations must be made by March 9, 2020, to qualify for the reduced rate. The room block and rates are available on a first-come/first-served basis. You are responsible for arranging your own hotel accommodations.

**Questions?** Please call (800) 350-0111 with any questions regarding registration.

For questions about the program, please call (212) 460-1456.